



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION
(Recognised by the Distance Education Council, New Delhi.)
OSMANIA UNIVERSITY, HYDERABAD – 500 007 (TELANGANA) INDIA
(A University with potential for excellence and re-accredited by NAAC with 'A' grade)

INSTRUCTIONS FOR PAYMENT OF EXAMINATION FEE AND SUBMISSION OF EXAM FORMS FOR B.A. / B.COM. I / II / III YEAR SUPPLY. EXAMS (OCT./NOV.), 2014

Last date without late fee : Upto 30- 08- 2014
Last Date with late fee of Rs.100/- : Upto 06- 09- 2014

Candidates should clear all the dues before submitting the examination application form

ENCLOSURES WITH THE EXAMINATION FORM

1. A bank draft for the requisite examination fees as given below in favour of The Director, Prof. G. Ram Reddy Centre for Distance Education, Osmania University, Hyderabad.

Course	Year	Amount for Papers	
		Three or More	One or Two
B.A.	First year	Rs.875/-	Rs.645/-
	Second year		
	Third year		
B.Com.	First year	Rs.875/-	Rs.645/-
	Second year		
	Third year		

Fresh 1 year candidates who are appearing for examination should pay "Examination Processing Fee" of **Rs.200/-** in addition to the examination fee (Only one Time).

Candidates appearing for III year First time should pay "Consolidated Marks Memo & Provisional Certificate fee" of **Rs.150/-** in addition to the examination fee (Only one Time).

The Results of with-held cases of Transfer Candidates from other Universities or other Colleges if any, may be cleared by submitting their relevant documents before the submission of the examination forms.

If the candidate belongs to any other Board / University he / she should submit the Migration Certificate in original, with the specified fee of **Rs.125/-** through Demand draft in favour of the Director, Prof. G. Ram Reddy Centre for Distance Education, Osmania University, Hyderabad – 7.

Separate application forms should be submitted for each year of examination with separate DD.

THE CANDIDATES ARE ADVISED TO SUBMIT THE FILLED IN APPLICATION WELL BEFORE THE LAST DATE TO AVOID LAST MINUTE RUSH

Please write your enrolment number (94/ /) & Course at the back of all the bank drafts on the examination forms and on self addressed envelope (Top left corner)

2. **Printed Hall Ticket & Time table will not be sent by Controller of Examinations, OU., OR PGRRCDE, OU. Candidate has to download Hall Ticket & Time Table from www.oucde.ac.in. compulsorily.**

3. Photostat Copy of Memo of Marks of Previous Examination.
4. Examination fee once paid will not be refunded.
5. Candidate who have applied for revaluation / recounting also have to pay the examination fee as per the above schedule without waiting for the results of revaluation / recounting as the case may be.

6. District Centres : Examination Places :

I. HYDERABAD	HYDERABAD & SEC'BAD (TWIN CITIES)
II. NALGONDA	NALGONDA
III. NIZAMABAD	KAMAREDDY
IV. MEDAK	MEDAK
V. MEDAK	SIDDIPET
VI. MEDAK	SANGAREDDY
VII. RANGA REDDY	TANDUR
VIII. RANGA REDDY	VIKARABAD

Note: 1. If a candidate forgets to write the name of the place for the examination, the student concerned will be automatically allotted to a centre (College) in Twin Cities by the Examination Branch, OU.

7. The examination form duly filled in should be submitted at **the Prof. G. Ram Reddy Centre for Distance Education, Osmania University, Hyderabad – 500 007** office only through post or in person.
8. All matters relating to Exams / Results / Marks / Re-valuation / Re-counting / Certificates shall be dealt with by **the Controller of the Examinations, OU. (Phone No.040-27682374 (BA Ext.202 & B.Com. Ext.204) web site www.osmania.ac.in ; DD in favour of the Registrar, Osmania University, Exam Fee Fund A/c No.52198262033 payable at Hyderabad only.**
9. **The transferred students** of Affiliated colleges of O.U. or other Universities seeking admission into BA., and B.Com. II & III year should compulsorily have to pass (1) Indian Heritage & Culture in 1st year BA, and B.Com. (2) Environmental Studies in 2nd year BA, and B.Com. (3) Science & Civilization in 3rd year BA, and B.Com. and have to register for the above subjects with separate examination fee and form failing which their degree will not be issued.
10. This notification is meant for the failed candidates of Annual, 2014 and in earlier examinations.

IMPORTANT

CANDIDATES CAN PAY THE EXAMINATION FEES THROUGH ANY NATIONALISED BANK AND PAYABLE AT HYDERABAD ONLY.

NOTE:

- i) Whenever there is a change in syllabus, the old batch of students have to appear according to the new syllabus. Whenever they appear, they have to ascertain the papers they have to appear and fill in the form. The Centre will not be responsible if they fail to adhere to the rules and regulations in force.
- ii) Candidates who appeared for B.Com. I, II & III year exams with old syllabus upto Annual 2005 for B.Com I year, Annual 2006 B.Com II year and Annual 2007 B.Com III year will have to appear the new syllabus subject from **Suppl.2005, Supp. 2006 and Supp. 2007** exams in the following new subjects. **(whose Hall Ticket No. begins with 094-04-000 and earlier batches should appear as per New Syllabus)**

B.Com. I year - Old Syllabus:

(LAST CHANCE WAS ANNUAL EXAMS, 2005)

Business Economics
Accountancy-I
Ind.Orgn. & Management

B.Com. I year- New Syllabus

From September/ October,2005 Exams onwards

Business Economics
Financial Accounting
Ind. Orgn. & Management
Quantitative Techniques - I

B.Com. II year -Old Syllabus:

(LAST CHANCE WAS ANNUAL EXAMS, 2006)

Banking Theory & Practice
Accountancy – II
Business Statistics

B.Com. II year - New Syllabus

From September/ October,2006 Exams onwards

Banking and Financial Systems
Financial Accounting – II
Quantitative Techniques – II
Entrepreneurship Development

B.Com. III year-Old Syllabus:

(LAST CHANCE WAS ANNUAL EXAMS, 2007)

Mercantile Law & Industrial Law
Accountancy – III
Auditing
Cost Accountancy
Income Tax
Management Accountancy

B.Com. III year - New Syllabus

From September/ October,2007 Exams onwards

Business Laws
Income Tax & Practical Auditing
Cost & Management Accounting
Business Communications & Report Writing
Small Enterprise Management
Corporate Accounting
Advanced Management Accounting

- iii) The results of ineligible candidates will be withheld or cancelled and the Prof. G. Ram Reddy Centre for Distance Education is not responsible, if any individual submitted the examination application form ignoring the rules of exams/ improvement.

For all legal matters, the jurisdiction is restricted to Hyderabad City only.

DIRECTOR