



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION
Osmania University - Hyderabad - 500 007**

**INSTRUCTIONS REGARDING SUBMISSION OF EXAMINATION FORMS AND
PAYMENT OF EXAMINATION FEE FOR B.SC. (AVIATION) I, II & III YEAR
ANNUAL EXAMS, MAY / JUNE 2016**

- (A) Last date without late fee : **20-04-2016**
(B) Last Date with late fee of **Rs.100/-** : **30-04-2016**

ENCLOSURES

1. A Demand draft for the requisite examination fee as given below in favour of The Director, Prof. G. Ram Reddy Centre for Distance Education, Osmania University, payable at Hyderabad – 7.

Course	Year	Amount for Papers		
		Fresh Batches	Three or More (backlog)	One or Two (backlog)
B.Sc. Aviation	I year	Rs.3480/-	Rs.3280/-	Rs.2340/-
	II year	Rs.3280/-	Rs.3280/-	Rs.2340/-
	III year	Rs.3465/-	Rs.3280/-	Rs.2340/-

**THE CANDIDATES ARE ADVISED TO SUBMIT THE FILLED IN APPLICATION
WELL BEFORE THE LAST DATE TO AVOID LAST MINUTE RUSH.**

Please write your enrolment number (94/ /) & Course at the back of all the bank drafts on the examination forms and on self addressed envelope (Top left corner)

2. Do not affix postal stamps on the self addressed envelopes which are enclosed to exam form.
3. Candidates can pay the Examination Fees through any Nationalised Bank and Payable at Hyderabad only.
4. B.Sc.(Animation & Multimedia) II year viva-voce candidates who are appearing French/ German / Russian (Second Language). Exam fee in addition **Rs.50/-**
- i) The U.G. Exams are likely to be held in **May / June 2016**. The exact dates will be communicated to all the candidates in the form of time table along with Hall Ticket.
- ii) Photostat copy memo of Marks of Previous Exam.
- iii) Photostat copy of Identity card should be enclosed.

5. The Examination Fee once paid will not be refunded.

Note : If any tuition fee is due, please remit it immediately before submitting the exam form, otherwise Hall ticket will not be issued.

6. EXAMINATION CENTRES :

(DISTRICT)	EXAMINATION PLACES :
I. Hyderabad & R.R. District	Twin Cities – Hyderabad & Sec'bad

Note: If a candidate fails to write the name of the place for the examination centre the student concerned will be automatically allotted to a centre (College) in Twin Cities by the Examination Branch, OU.

7. If the candidate belongs to any other Board / University he/she should submit the Migration Certificate in original, with the specified fee of **Rs.125/-** through Demand draft in favour of the Director, Prof. G. Ram Reddy Centre for Distance Education, Osmania University, Hyderabad.
8. All matters relating to Exams / Results / Marks / Certificates shall be dealt with by **The Controller of the Examinations, Osmania University, Hyd- 7. (Ph.Nos.040-27682374 (B.Sc. Section Extension))**
9. Students residing in the twin cities are advised to submit the examination application form personally in the office well in time so that errors, if any, may be corrected and avoidable delays eliminated.

The University reserves the right to cancel the admission / results of the candidates at any stage when it is detected that his / her admission / results of the examination of Prof. G. Ram Reddy Centre for Distance Education, OU, is against the rules.

GENERAL INFORMATION

1. Communication Facilities: Phones Nos. 040 – 27091605, 27682275, 27098350
Fax No: 040 - 27097687
2. E-mail: ugcde@osmania.ac.in and info_cde@osmania.ac.in
3. Internet (url): <http://www.oucde.net>
4. Examination Results internet : www.osmania.ac.in

For all legal matters, the jurisdiction is restricted to Hyderabad City only.

DIRECTOR